

MEGHNA BANK LTD.
together we sail



Head Office, Suvastu Imam Square (L-6)
65 Gulshan Avenue (Gulshan-1)
Dhaka

Ref : MGBL/HO/GSD/Sales Center Furnitures/2021
Date : April 20, 2021

**Tender Notice for Furniture Works of Sales Center at Medona Tower, 3rd floor, 28
Mohakhali C/A, Dhaka**

Sealed tenders are hereby invited from the bona fide firms for Furniture works as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/GSD/Sales Center Furnitures/2021;
20/04/2021
- 2) Purpose of tender : Furniture Works
- 3) Last date of completion of the work : 21 days from the date of work order
- 4) Eligibility for the tender : a) Any reputed and experienced firms in related field. Eligible parties may collect Tender Schedule (Annexure - A) from the Website Meghna Bank Ltd.
b) The interested firms that meet the eligibility requirement should apply to participate in the tender along with the documents mentioned in Sl # 10.
- 5) Address of the office submission of Tender bid : General Services Department, Head Office, Dhaka (in the designated tender box placed in the reception)
- 6) Last date of submission of tender bids : Date: 26/04/2021; Time : 11:30 Hours
- 7) Opening date and time of tender bids : Date: 26/04/2021; Time : 11:45 Hours
- 8) Details of works : As detailed in the tender schedule
- 9) Name of Division/Department inviting tender : General Services Department, Head Office, Dhaka
- 10) Papers/certificates to be enclosed with the tender bid : a) Photocopy of Trade License
b) Attested photocopy of proof of ownership of the tender.
c) Attested photocopy of full income tax paid certificate including TIN.
d) Attested photocopy of VAT certificate.
i) Nationality certificate (issued by Mayor, City Corporation/Chairman, Municipal/Union Council)
j) Satisfactory performance certificate.
k) List of technical persons with bio-data
l) Six months' Bank statement.
- 11) Special instructions : e) Tender bids shall remain valid till 45 (forty five) days from the date of opening.
f) If any holiday falls on the date of

opening tender bids, then all bids shall be opened on the following working day.

- g) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 10 are not enclosed.
- h) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.

- 12) The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.



Executive Vice President
General Services Department

**SUMMARY OF FURNITURE WORKS OF
SALES CENTER & CALL CENTER AT MEDONA TOWER,
28, MOHAKHALI C/A, DHAKA.**

NOTE:

1. The rate should be including of VAT & AIT as per govt. rule.
2. Please mention Brand & Model No. of the furniture's alongwith the photos/images of the products.

FURNITURE & FIXTURES WORKS					
01	EXECUTIVE TABLE (4'-6" x 2'-6"): Table for Executive including moving drawer unit all completed as per specified brand & model direction of the authority/ Engineer-in-charge.	Nos.	5		
02	EXECUTIVE TABLE (4'-0" x 2'-0"): Table for Executive including moving drawer unit all completed as per specified brand & model direction of the authority/ Engineer-in-charge.	Nos.	2		
03	EXECUTIVE CHAIR: Chair for Executive all completed as per specified brand & model direction of the authority/ Engineer-in-charge.	nos	7		
04	EXECUTIVE VISITOR: Visitor chair for Executive all completed as per specified brand & model direction of the authority/ Engineer-in-charge.	nos	10		
05	Meeting chair: Meeting chair all completed as per specified brand & model direction of the authority/ Engineer-in-charge.	nos	4		
06	OFFICER CHAIR: Officer Chair all completed as per specified brand & model direction of the authority/ Engineer-in-charge.	nos	66		
07	DINING CHAIR: Chair with tilted back fabric cover and fixed leg.	nos	4		
Sub Total:					

